

**P.O. Box 772, Woodbridge, New Jersey 07095**

**Web Site: www.jagonline.org  E-mail: JAGinfo@jagonline.org**

**Chapter of NATOA & Affiliate of the NJ League of Municipalities**

**GENERAL MEETING AGENDA**

***Tuesday, November 21, 2017, 11:30 a.m. - 2 p.m. in Edison, NJ***

11:30 a.m. *Lunch is served; informal gathering*

12:00-12:35 p.m. *\*Welcome & Reports\**

* Call to Order & Additions to Agenda [Chair or vice chair if chair not available].
* Approve minutes of October 2017 meeting [JAG Secretary or as designated by the president].
* Welcome new members [Membership Chair].
* Member Introductions [Attendees provide updates/issues in their town/school] – **2 minute limit**.
* Committee Reports [**3-minute limit** on each report]: - to include all open action items
	+ Standing Committee Reports
		- Executive [Chair]
			* *Report*
		- Finance [Treasurer]
			* *Report*
		- Production [Committee Chair]
			* *Report*
		- External Relations [Committee Chair]
			* *Marketing Committee Move*
			* *Vendor Presentations*
			* *NATOA / NJSLOM / ACM*
	+ Ad Hoc Committee Reports
		- Membership [Committee Chair]
			* *Report*
		- Legislative [Committee Chair]

*Report*

* + - Conference [Committee Chair]
			* *Report*
		- JAM Awards [Committee Chair]
			* *Report*
		- Grants/Scholarships [Committee Chair]
			* *Report*

12:35p.m.-12:40 p.m. *\*Continuing Business\**

• Committee participation sign-up

• Nominees for Trustee position for 2018 (Four 2-year terms/One 1-year term) \*\*Vote at December’s Meeting\*\*

• Other Continuing Business

 12:40p.m.-1:00 p.m. *\*New Business\**

• General Meeting Locations – 2nd half of 2018 Need January, March, April Locations

• Discussion & Assistance: Who needs help?

• Other New Business

1:00p.m.-2:00 p.m. *\*Presentation by Chris Mazauskas on grants and how to prepare them\**

2:00 p.m. *\*Announcements/next meeting…. Adjournment\*.* **Tour Facility**

Register for the JAG website by sending an email to bduthaler@jagonline.org

***The next General Meeting will be held in East Brunswick***

***(Wednesday, December 13, 2017)****.*