

**P.O. Box 164, Metuchen, New Jersey 08840**

**Web Site: www.jagonline.org  E-mail: JAGinfo@jagonline.org**

**Chapter of NATOA & Affiliate of the NJ League of Municipalities**

**GENERAL MEETING AGENDA**

***Wednesday, December 5, 2018, 11:30 a.m. - 2 p.m. in Edison, NJ***

11:30 a.m. *Lunch is served; informal gathering*

12:00-12:30 p.m. *\*Welcome & Reports\**

* Call to Order & Additions to Agenda [Chair or vice chair if chair not available].
* Approve minutes of October 2018 meeting [JAG Secretary or as designated by the president].
* Welcome new members [Membership Chair].
* Member Introductions [Attendees provide updates/issues in their town/school] – **2 minute limit**.
* Committee Reports [**3-minute limit** on each report]: - to include all open action items
	+ Standing Committee Reports
		- Executive [Chair]
			* *Report*
		- Finance [Treasurer]
			* *Report*
		- Production [Committee Chair]
			* *Report*
		- External Relations [Committee Chair]
			* *Marketing Committee*
			* *Vendor Presentations*
			* *NATOA / NJSLOM / ACM*
	+ Ad Hoc Committee Reports
		- Membership [Committee Chair]
			* *Report*
		- Legislative [Committee Chair]

*Report*

* + - Conference [Committee Chair]
			* *Report*
		- JAG Awards [Committee Chair]
			* *Report*
		- Grants/Scholarships [Committee Chair]
			* *Report*

12:30p.m.-12:40 p.m. *\*Continuing Business\**

• Election of 2019 Trustees

• General Meeting Locations – first half of 2019

• Committee participation sign-up

 12:40p.m.-1:00 p.m. *\*New Business\**

• Discussion & Assistance: Who needs help?

• Other New Business

1:00p.m.-2:00 p.m. *\*Presentation by FM Valenti, Inc.\**

2:00 p.m. *\*Announcements/next meeting…. Adjournment\*.* **Tour Facility**

Register for the JAG website by sending an email to bduthaler@jagonline.org

***The next General Meeting will be held in East Brunswick***

***(Wednesday, January 30, 2019)***